

## **INFORMATION on personal data processing for Training**

According to Article 14 (1) and (2) of Regulation (EU) No 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (General Data Protection Regulation, hereinafter GDPR) (OJ (OJ L119/1), please be advised that:

1. The Controller of your personal data is Lerg Spółka Akcyjna with its registered office in Pustków-Osiedle, No. 59D, 39-206 Pustków 3, Poland, the registration files of which are kept by the District Court in Rzeszów, 12th Economic Division of the National Court Register, entered in the Register of Entrepreneurs of the National Court Register under the number KRS: 0000033727, VAT No.: 8720003568, REGON: 850022800, share capital: PLN 3,813,981.60, contact details: e-mail address: lerg@lerg.pl, phone: T: +48 14 680 62 11, F: +48 14 680 63 00. We work on business days from Monday to Friday from 07:00 to 15:00 hrs.

Information on the processing of personal data in connection with the use of the Controller's website is contained in Appendix 5 to the General Terms; the document is available at: <https://www.lerg.pl/rodo>.

2. Your personal data will be processed in accordance with GDPR, i.e.:
  - a) based on Article 6 (1) (b) GDPR if you are a party to a training participation agreement, including for online training, save that the processing will take place for the implementation and performance of the training participation agreement concluded with you or for the implementation and performance of the contract for the provision of electronic services concluded with you,
  - b) for the purpose of the Controller of personal data to comply with its legal obligations under Article 6 (1) (c) GDPR, to the extent provided for in specific legislation,
  - c) if you are not a party to the training participation agreement, and your participation in the training is not voluntary, the processing is carried out in order to fulfil the legitimate interests pursued by the Controller in accordance with Article 6 (1) (f) GDPR, i.e. for the purpose of implementing and performing an agreement for conducting training concluded with your employer / principal / associate, in which training you are a participant; in any case, pursuant to Article 6 (1) (f) GDPR, the processing may be carried out in order to fulfil the Controller's legitimate interest consisting in: contacting you as a representative of our customer, establishing, defending or pursuing any claims, protecting persons and property owned by the Controller, as well as in order for the Controller to contact you via the contact form on the Controller's website or by e-mail or by phone, in connection with your having contacted us, save that the basis for processing will be the Controller's legitimate interest based on Article 6 (1) (f) GDPR consisting in the protection of the Controller's rights, responding to customer inquiries and comments, and in this respect - marketing of the Controller's goods and services; on this basis, the processing may also include the performance of contracts with our Business Partners, audits, inspections,
  - d) for the purposes of sending you commercial and marketing information, contacting you by e-mail, phone, providing information on services, products and events with the participation of the Controller and its personnel based on your consent pursuant to Article 6 (1) (a) GDPR,
  - e) if you are not a party to the training participation agreement, but your participation in the training is entirely voluntary and you were not obliged to participate in the training, including where the processing of special personal data will be necessary, the processing of personal data will take place on the basis of your consent, which must be voluntary, save that the basis for processing will be Article 6 (1) (a) GDPR or Article 9 (2) (a) GDPR.
3. The Controller processes the following categories of your personal data: forename, surname, company name, correspondence address, phone number, e-mail address, VAT number.

4. In certain circumstances, the Controller has the right to transfer your personal data to other recipients, if it is necessary to comply with the obligations of the Controller. In such case, we will transfer personal data to three groups of recipients: persons authorized by us, our employees and co-workers on the “need-to-know” basis, processors, including those operating within the Group, entrusted with the processing of personal data and other data recipients, e.g. couriers or other postal service providers, telecommunications service providers, e-mail service providers, Group companies.
5. Your personal data will be transferred to a third country, i.e. the USA. The data will be properly protected based on the privacy shield certificate used by the recipients of the data.
6. Your personal data processed for the purpose indicated in:
  - a) *section 2 a) will be stored for the duration and performance of the contract concluded with you, including until deregistration from the newsletter service, but not longer than until the date of limitation of claims,*
  - b) *section 2 b) will be stored for the period provided for by specific legislation,*
  - c) *section 2 c) will be stored for the duration and performance of the contract concluded with your employer / principal / associate, for the period necessary to ensure the protection of persons or property owned by the Controller, or for the period necessary to establish, defend or pursue claims, for the period necessary from the point of view of the purpose for which you contacted the Controller, including as a representative of the Customer, however not longer than until the date of raising an objection or until the date of limitation of claims,*
  - d) *section 2 d) will be stored for as long as the Controller sends commercial or marketing information, including via a newsletter, or until you withdraw your consent to processing for this purpose,*
  - e) *section 2 e) will be stored for the duration and performance of the training agreement concluded with your employer / principal / associate, but not longer than until the date you withdraw your consent.*
7. You have the right to request the Controller to provide you with access to your personal data, rectify it, delete it, limit processing and transfer the data. The request may be submitted in person, by post or via e-mail to the following address: [lerg@lerg.pl](mailto:lerg@lerg.pl).
8. You have the right to withdraw your consent at any time by sending a statement of withdrawal of consent, without affecting the lawfulness of the processing that was carried out on the basis of consent before its withdrawal. The statement may be submitted in person, by post or via e-mail to the following address: [lerg@lerg.pl](mailto:lerg@lerg.pl).
9. You have the right to object to the processing specified in section 2 c) regarding the processing of personal data for the purpose of legitimate interests pursued by the Controller, however the right to object cannot be exercised where there are valid legitimate grounds for the processing, which override your interests or fundamental rights and freedoms, in particular for determining, pursuing or defending claims. The objection may be submitted in person, by post or via e-mail to the following address: [lerg@lerg.pl](mailto:lerg@lerg.pl).
10. You have the right to complain against the Controller’s activities to the President of the Office for Personal Data Protection, ul. Stawki 2, 00-193 Warsaw
11. Providing personal data referred to in:
  - a) *section 2 a) is voluntary but necessary for the performance of the training participation agreement (if you are a party to it) or for the performance of the contract for the provision of electronic services (if you are a party to it), and failure to provide personal data will prevent the performance of the contract,*
  - b) *section 2 c) is voluntary but necessary for the performance of the contract concluded with your employer / principal / associate, and failure to provide personal data will prevent the performance of the concluded contract and your participation in the training, or contact with the Controller,*
  - c) *section 2 e) is voluntary but necessary for the performance of the contract concluded with your employer / principal / associate, and failure to provide personal data will prevent your participation in the training,*

- d) section 2 b) it is voluntary but necessary for the performance of the contract concluded with you or the contract concluded with your employer / principal / associate, and failure to provide personal data will prevent the performance of the contract and training,
  - e) section 2 d) is voluntary and not a statutory or contractual requirement and you are not required to provide data in this respect.
12. Your personal data has been obtained from your employer / principal / associate.
13. No actions will be taken in relation to you, which would involve automated decision making, including profiling.

I hereby give my consent to the processing of my personal data for the purpose of participation in the training organized by the company Lerg Spółka Akcyjna with its registered office in Pustków-Osiedle, No. 59D, 39-206 Pustków 3, Poland.

I hereby give my consent to the processing of my personal data for the purpose of being sent commercial and marketing information via electronic transmission, as well as being contacted for promotional purposes of subsequent events organized by the company Lerg Spółka Akcyjna with its registered office in Pustków-Osiedle, No. 59D, 39-206 Pustków 3, Poland.

I hereby give my consent to the use of telecommunications terminal equipment and automatic calling systems for the purpose of direct marketing by the company Lerg Spółka Akcyjna with its registered office in Pustków-Osiedle, No. 59D, 39-206 Pustków 3, Poland, in accordance with Article 172 (1) of the Act of 16 July 2004 Telecommunications Law (Journal of Laws no. 2017 item 1907, as amended).

I hereby give my consent to being sent commercial information via electronic means of communication in accordance with Article 10 (1) of the Act of 18 July 2002 on the provision of electronic services (Journal of Laws of 2017 item 1219, as amended) by the company Lerg Spółka Akcyjna with its registered office in Pustków-Osiedle, No. 59D, 39-206 Pustków 3, Poland.

Date and signature .....